

Guidelines for presenting Annual Activity Reports

(updated November 20, 2023)

INDICATORS

A. Publications

1. Articles in international journals with peer reviewing
2. Articles in national journals with peer reviewing
3. Editing of journal issues or thematic dossiers
4. International books (as author/as editor)
5. National books (as author/as editor)
6. Chapters in international books
7. Chapters in national books
8. International conference proceedings (as editor)
9. National conference proceedings (as editor)
10. Articles in international conference proceedings
11. Articles in national conference proceedings
12. Abstracts in programmes of international conferences (papers by invitation)
13. Abstracts in programmes of national conferences (papers by invitation)
14. Abstracts in programmes of international conferences with peer reviewing
15. Abstracts in programmes of national conferences with peer reviewing
16. Entries in dictionaries and encyclopaedias
17. Other publications (including reviews)
18. Editions of music
19. Multimedia (including software and databases)
20. Articles in journals without peer reviewing
21. Articles in journals and chapters in books submitted and accepted for publication (including books in press)
22. Translations

B. Conference papers and talks

1. International talks as invited speaker
2. National talks as invited speaker
3. Papers in international conferences with peer reviewing
4. Papers in national conferences with peer reviewing
5. Other talks not included in conferences and colloquia

C. Organization of scientific events

1. Conferences, colloquia and symposia
2. Workshops and seminars
3. Other events

D. Peer-reviewing and consultancy

E. Advanced training

1. Doctoral dissertations completed
2. Master theses completed
3. Final report of the doctoral programme completed
4. Professional traineeship (Master programme) completed
5. Participation in academic evaluation committees
6. Scientific reports in the context of advanced training
7. Short-term specialized seminars
8. Other research supervision (including postdoctoral research)

F. Submissions for funding

1. Projects
2. Grants

G. Outreach activities (including community service and non-professional publications)

- ### H. Professional artistic activity
1. Artistic production/composition of music
 2. Concerts and recitals
 3. Multimedia (including CDs)
 4. Courses and master classes
- ### I. Patents

GENERAL PRINCIPLES AND EXAMPLES

Only outputs completed or started in the year the report relates are included (ongoing projects, for example, should not be considered).

The report should be written entirely in English. However, titles of publications, communications, or events originally in other languages, places of publication, etc., should not be translated (see below for examples).

When drawing up bibliographical references, we recommend **that all the information is taken from the CV generated by the Ciência Vitae platform**. In general, very few elements need to be changed, such as those indicated in colour. Copying from Ciência Vitae keeps the italics.

Book

Cranmer, David. *Peças de um mosaico: temas da história da música referentes a Portugal e ao Brasil*. Lisboa, Portugal: Colibri-CESEM. 2017. ISBN: 9789896897307.

Cymbbron, Luísa; Vasconcelos, Ana Isabel (coord.). *O velho teatro de S. João do Porto (1798-1908): teatro e música no Porto do longo século XIX*. Portugal: Edições Afrontamento - CESEM. 2020. ISBN 9789723618266.

Book Chapter

Ferreira, Manuel Pedro. "A letra e o seu tom na cantiga medieval". In *Português: Palavra e Música*, 25-37. Lisboa, Portugal: Fundação Calouste Gulbenkian, 2023. ISBN 9789896587918.

Rodrigues, Helena; Pereira, Ana Isabel; Rodrigues, Paulo F.; Rodrigues, Paulo M.. "Formação Imersiva e Formação Transitiva em arte para a infância: Ideias subjacentes aos processos de trabalho". In *Ecossistemas de GermInArte - TransFormação Artística para o Desenvolvimento Social e Humano a partir da Infância*, 46-60. Lisboa, Portugal: Fundação Calouste Gulbenkian. 2018. ISBN 9789723116083.

Articles in international or national journals

Magalhães, Filipa. "ColecViva and its Collaborative Methods Viewed as an Educational Project". *Contemporary Music Review* (2023): 1-21. <https://doi.org/10.1080/07494467.2023.2246313>.

Cymbron, Luísa. ""Scenas nas montanhas: Viana da Mota e os A ores em 1895"". *Revista Portuguesa de Musicologia* 7 (2020) 2 (2021): 225-246. <https://rpm-ns.pt/index.php/rpm/article/view/408>.

Entries in dictionaries and encyclopaedias

Alvarenga, João Pedro d'. "Seixas, (José António) Carlos (de)". In *MGG - Die Musik in Geschichte und Gegenwart: Allgemeine Enzyklopädie der Musik, Zweite neubearbeitete Ausgabe*, editado por Ludwig Finscher. Bärenreiter: Metzler. 2006.

For the indicators under points **"B"**, **"C"**, **"F"** and **"H"**, which include communications at congresses, conferences, organisation of congresses, projects submitted and/or funded, concerts, and other artistic activities, etc., use the names below, **adding a link to a web page whenever possible**.

B. Conference papers and talks

De Luca, Elsa. "Musical cryptography: an elitist code for Visigothic scribes", *Medieval & Renaissance Music Conference*. Université Libre de Bruxelles, Belgium: July 6-9, 2015. [Link](#).

C. Organization of scientific events

Conferences, colloquia and symposia

Araújo, Rui; Brescia, Marco; Chaves, Zuelma; Vaz, João (members of the organizing committee). *Simpósio Internacional "O órgão histórico em Portugal"*. Palácio Nacional de Mafra: December 4-6, 2015. [Link](#)

D. Peer-reviewing and consultancy

Nelson, Bernadette (musical advisor), project *Global Lisbon*, dir. A. M. Jordan Gschwend and K. Lowe. Digital Recreation in 2D and 3D with two projected videos with music, entitled *The Global City: Lisbon. Walking down the Rua Nova dos Mercadores*, multimedia production and direction Pablo Zorilla (Madrid: Bosalay Producciones, 2015). [Link](#)

F. Submissions for funding

Projects

Alvarenga, João Pedro d' (Principal Investigator). Project *The Anatomy of Late Fifteenth and Early Sixteenth-Century Iberian Polyphonic Music: An Overall Analysis, Philology and Critical Editing of Surviving Repertories*. FCT 2014 Call for R&D Projects, PTDC/CPCMMU/0314/2014, recommended for full funding, contract pending. [Link](#)

Grants

Lima, Mariana. Scientific Initiation Studentship (BIC), 12-month. CESEM Strategic Project, UID/EAT/00693/2013, award taken up on September 1, 2015. [Link](#)

G. Outreach activities

Rodrigues, António, Lopes, Fernanda. *Música de Colo – Música, Movimento e Expressão para crianças dos 0 aos 7 anos*, weekly activities for parents and babies. LAMCI: January-December, 2015. [Link](#)

Mariana Calado. “Mais um inédito de Francisco António de Almeida em CD”. *Glosas* online (2015), <http://glosas.mpmp.pt/um-inedito-francisco-antonio-almeida-cd/>.

H. Professional artistic activity

Artistic production/composition of music

Moody, Ivan. *Dragonfly: Concerto for Bass Clarinet & Ensemble*, solo bass clarinet, alto flute, percussion, viola, cello, harp, piano (2013).

Multimedia (including CDs)

Vaz, João (director, organ), Capella Patriarchal, *Frei José Marques e Silva: Responsórios de Sexta-Feira Santa; Versos de 5º ou 7º tom*, CD (MPMP, 2015), MPMPCD0012. [Link](#)

Concerts and recitals

Matta, Jorge (dir.). Coro e Orquestra Gulbenkian, *António Leal Moreira: Te Deum (1786)*, 1st modern performance, Lisboa, Igreja de São Roque, December 31, 2012 [Multiple concerts with the same programme].¹ [Link](#)

¹ You can indicate the number of concerts, whether they were only in Portugal or abroad, etc.